## Mid back Office Chair

Assembly Instructions - Please keep for future reference

617/9296





#### **Dimensions**

Width - 53cm Depth - 54cm Height - 89-101cm

### Important - Please read these instructions fully before starting assembly

If you need help or have damaged or missing parts, call the **Customer Helpline: Argos = 0345 640 0800** 



## Safety and Care Advice

#### Important - Please read these instructions fully before starting assembly

- Check you have all the components and tools listed on the following pages.
- Remove all fittings from the plastic bags and separate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.

- During assembly do not stand or put weight on the product, this could cause damage.
- Assemble the item as close to its final position (in the same room) as possible.
- Assemble on a soft level surface to avoid damaging the unit or your floor.
- Parts of the assembly will be easier with 2 people.



 We do not recommend the use of power drill/drivers for inserting screws,

as this could damage the unit. Only use hand screwdrivers.

- Unit weight: 8.9 kgs.
- Maximum safe weight of user: 110kgs.

#### Care and maintenance

- Only clean using a damp cloth and mild detergent, do no use bleach or abrasive cleaners.
- From time to time check that there are no loose screws on this unit.
- · Do not stand on the chair.
- Do not use this chair as step ladder.
- This product should not be discarded with household

waste. Take to your local authority waste disposal centre.

### **Handy Hints**

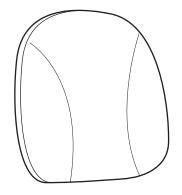
- Assemble all parts and bolts loosely during assembly, only once the product is complete should you fully tighten the bolts.
- Regularly check and ensure that all bolts and fittings are tightend properly.

**Note:** if required the next page can be cut out and used as reference throughout the assembly. Keep this page with these instructions for future reference.

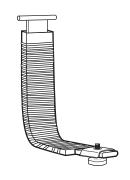
## Components - Parts

If you have damaged or missing components, call the Customer Helpline: Argos = 0345 640 0800

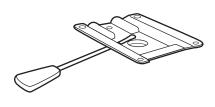
### Please check you have all the parts listed below



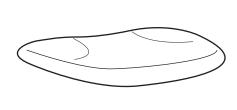
Backrest (43 x 42 x 9cm)



2 Back Frame



3 Chair Lift Plate



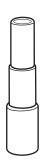
4 Seat (47.5 x 42 x 11.5cm)



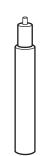
5 Arm Rest x 2 (31 x 24 x 16cm)



6 Base (Ø30 x 6 cm)



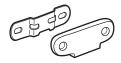
Plastic Sleeve (29.5 x 10 x 7.5cm)



8 Gaslift (29/41 x Ø5 cm)



9 Castor x 5



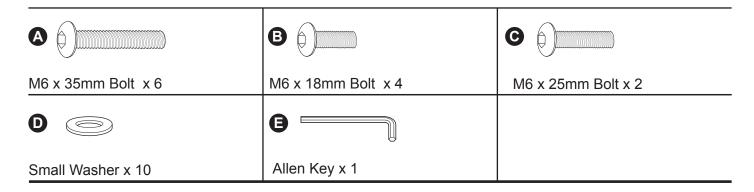
10 Back connector



# Components - Fittings

#### Please check you have all the fittings listed below

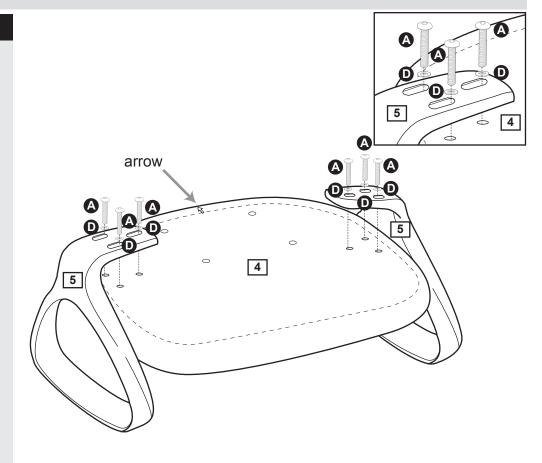
**Note:** The quantities below are the correct amount to complete the assembly. In some cases more fittings may be supplied than are required.



### Step 1

#### **Attaching armrests**

Attach the armrest 5 to the seat 4. Then align the holes and fix using bolts 4 and small washer D. Tighten bolts using allen key 3.



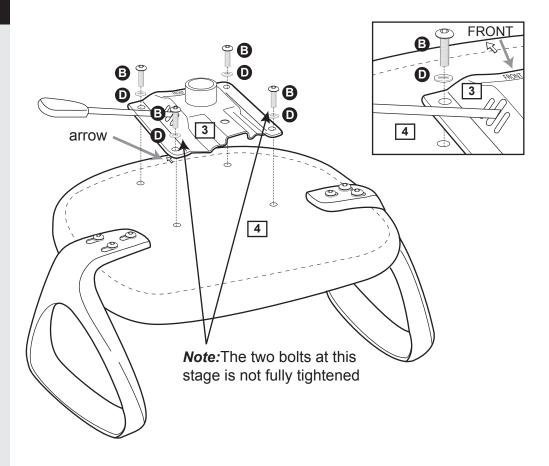
### Step 2

## Attaching the chair lift plate

Place the seat upside down on a raised protected surface.

Position the chair lift plate 3 onto the seat 4 as shown and make sure that the arrow stamped on the metal plate is pointing to the front of the seat.

Align the holes and fix using bolts **3** and small washers **D**. Tighten bolts using allen key **3**.



### Step 3

#### Attaching back rest

a: Insert the metal part of the back connector 10 into metal rod on the back frame 2 as shown.

**b:** Then attach the back frame 2 to backrest 1 as shown and fix using the plastic part of the back connector 10 and bolts **6**. Tighten bolts using allen key **3**.

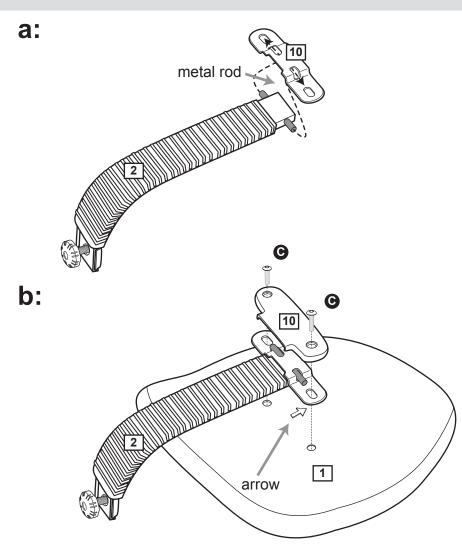


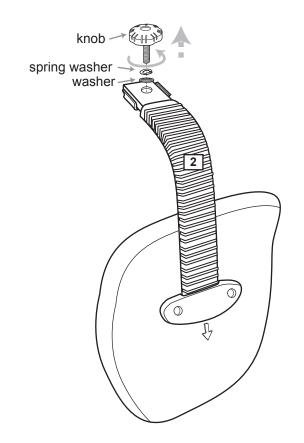
Important Note: Make sure to position the backrest with the arrow pointing up as shown.

### Step 4

#### Attaching back frame

Firstly remove the knob and washer on the back frame 2 by turning it counter-clockwise.



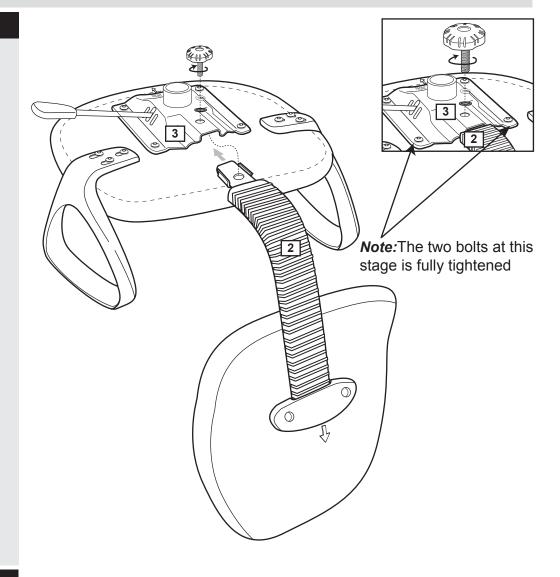


## Step 5

#### Attaching back rest

Then attach the back frame 2 into the chair lift plate 3 by inserting into the slot hole as shown.

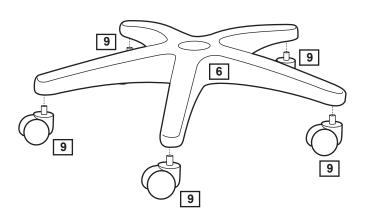
Secure using the knob and washer and tighten by turning it clockwise.



### Step 6

#### **Attaching castors**

Attach the castors 9 into holes on the base 6 and secure by pressing down firmly.



## Step 7

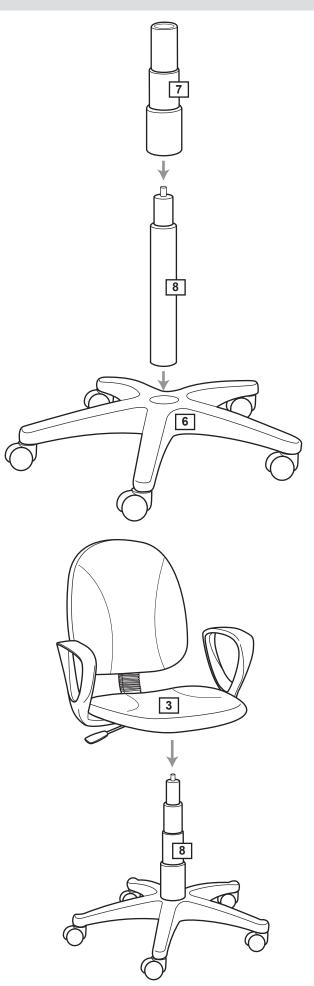
#### Attaching gas lift

Insert the gas lift 8 into hole on the base 6 as shown & secure by pressing down firmly. Then insert the plastic sleeve 7 on the gas lift 8.

### Step 8

#### **Attaching seat**

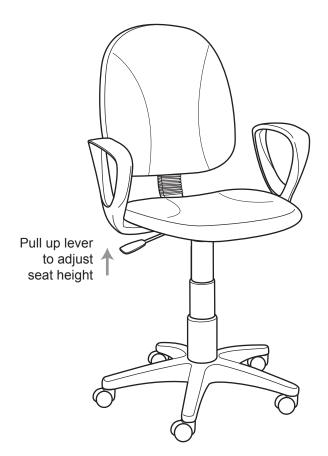
Position the seat as shown and insert the gas lift 8 into the hole on the chair lift plate 3. Secure by pressing down the seat firmly.



#### **Gaslift operation**

To adjust the seat higher, pull up the lever under the seat and release at desired height.

To lower the seat, pull up the lever while seated on the chair.



Assembly is complete.

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